
NHATS Round 4

Section FQ [FACILITY STAFF QUESTIONNAIRE]

Sequence: 40

FQ1PRE

FQ1PRE

NOT ON FILE

QUESTION TEXT:

YOU HAVE SELECTED THE FACILITY STAFF QUESTIONNAIRE (FQ) FOR CASE

{CASE ID}, {SP}

CONFIRM WITH FACILITY THAT THE SP IS ALIVE BEFORE CONTINUING. IF THE SP IS DECEASED, BREAKOFF AND COMPLETE THE NHATS INTERVIEW WITH THE FACILITY RESPONDENT.

IF THIS IS THE CORRECT CASE AND {SP} IS ALIVE, PRESS 1 AND ENTER TO CONTINUE

TO SELECT ANOTHER CASE OR TASK, BREAKOFF AND SELECT THE CORRECT CASE ID AND TASK FROM THE IMS

FQ1Consent

FQ1Consent

NOT ON FILE

QUESTION TEXT:

During the course of the study, we would like to record some of the questions and answers for training and data quality. I'd like to continue now unless you have any questions.

PRESS 1 AND ENTER TO CONTINUE

IF RESPONDENT REFUSES TO ALLOW AUDIO RECORDING, PRESS 7 AND ENTER

CODES

1	CONSENT TO RECORDING	FQ1A
7	REFUSE CONSENT TO RECORD	
5		

FQ1NotRec

FQ1NotRec

NOT ON FILE

That's fine. The interview will not be recorded.

PRESS 1 AND ENTER TO CONTINUE

FQ1A

FQ1A

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display "FIRST" in bold underlined text.

Display FQ1a and FQ1b on the same screen.

QUESTION TEXT:

First, I would like to confirm your name and contact information.

What is your name?

ENTER FIRST NAME. CONFIRM SPELLING.

ENTER TEXT

Length

25

FQ1B

FQ1B

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display "LAST" in bold underlined text.
Display FQ1a and FQ1b on the same screen.

QUESTION TEXT:

ENTER LAST NAME. CONFIRM SPELLING.

ENTER TEXT

Length

25

FQ2

FQ2

NOT ON FILE

QUESTION TEXT:

What is your job title?

ENTER TEXT

Length

50

FQ3A

FQ3A

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display FQ3a, 3b, 3c, 3d, and 3e on the same screen.
Display "address" as underlined text.

QUESTION TEXT:

What is the mailing address here?

CONFIRM SPELLING

ENTER TEXT

Length

25

PROGRAMMERS INSTRUCTIONS:

If Breakoff at or before this screen, do not save any FQ data and set FQ task status = 11 (READY).

FQ3B

FQ3B

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display FQ3a, 3b, 3c, 3d, and 3e on the same screen.
Display "address" as underlined text.

QUESTION TEXT:

[What is the mailing address here?]

CONFIRM SPELLING

IF NO APT/SUITE NUMBER, PRESS ENTER TO CONTINUE

ENTER TEXT

Length

25

PROGRAMMERS INSTRUCTIONS:

Allow empty

FQ3C

FQ3C

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display FQ3a, 3b, 3c, 3d, and 3e on the same screen.
Display "city" as underlined text.

QUESTION TEXT:

[What is the city?]

CONFIRM SPELLING

ENTER TEXT

Length

25

FQ3D

FQ3D

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display FQ3a, 3b, 3c, 3d, and 3e on the same screen.
Display "state" as underlined text.

QUESTION TEXT:

[What is the state?]

TYPE THE FIRST LETTER OF THE STATE, THEN USE ARROW KEYS IF NEEDED TO LOCATE STATE, AND PRESS ENTER TO SELECT

PROGRAMMERS INSTRUCTIONS:

Use lookup file of state names

FQ3E

FQ3E

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display FQ3a, 3b, 3c, 3d, and 3e on the same screen.
Display "zip code" as underlined text.

QUESTION TEXT:

[What is the zip code?]

ENTER A 5-DIGIT ZIP CODE

ENTER TEXT

Length

5

PROGRAMMERS INSTRUCTIONS:

5-digit entry required. If less than 5 digits entered, display Error Message #11.

FQ3F

FQ3F

NOT ON FILE

QUESTION TEXT:

What is the phone number here?

ENTER AREA CODE AND PHONE NUMBER

ENTER TEXT

Length 10
REFUSED

PROGRAMMERS INSTRUCTIONS:

Hard edit: if the answer from FQ3f contains less than 10 digits, display error message #12.

Use number input mask (xxx-xxx-xxxx) in the response field.

FQ4

FQ4

NOT ON FILE

QUESTION TEXT:

What is your email address here?

ENTER 97 IF NOT EMAIL ADDRESS

ENTER TEXT

Length 50
REFUSED

FQ5

FQ5

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display "whole" as bold underlined text.

QUESTION TEXT:

What is the name of this place? If there are different names for certain parts of levels of care in this place, please tell me the name for the whole place.

ENTER TEXT

Length 75

FQ6

fq4dfacdescr

R4 FQ6 FACILITY TYPE

DISPLAY INSTRUCTIONS:

Display text from FQ5 as FACILITY NAME.

Display "whole" as underlined text.

QUESTION TEXT:

SHOW CARD FQ1

Now I'm going to show you a list of places.

Which of these BEST describes {FACILITY NAME FROM FQ5}? Again, if there are different parts or levels of care in this place, please tell me about the whole place.

PRESS F1 FOR HELP SCREEN

CODES

1	FREE STANDING NURSING HOME	FQ15
2	FREE STANDING ASSISTED LIVING FACILITY	FQ7
3	NURSING HOME AND ASSISTED LIVING FACILITY	FQ7
4	CONTINUING CARE RETIREMENT COMMUNITY (CCRC)	FQ7

CODES

1	INDEPENDENT LIVING	FQ15
2	ASSISTED LIVING	FQ15
3	SPECIAL CARE, MEMORY CARE, OR ALZHEIMER'S UNIT	FQ15
4	NURSING HOME	FQ15
91	OTHER (SPECIFY)	
	REFUSED	FQ15
	DON'T KNOW	FQ15

FQ13A

FQ13A

NOT ON FILE

QUESTION TEXT:

SPECIFY OTHER LEVELS OF CARE

ENTER TEXT

Length

50

FQ15

fq4servaval1

R4 FQ15 MEALS AVAIL

fq4servaval2

R4 FQ15 HELP WITH MEDS AVAIL

fq4servaval3

R4 FQ15 HELP W BATH DRESS AVAIL

fq4servaval4

R4 FQ15 LAUNDRY SERVCS AVAIL

fq4servaval5

R4 FQ15 HOUSEKEEPING SERV AVAIL

fq4servaval6

R4 FQ15 TRANSPRT MED CARE AVAIL

fq4servaval7

R4 FQ15 TRANSPRT TO STORE EVENT

fq4servaval8

R4 FQ15 RECREATIONAL FAC AVAIL

fq4servaval9

R4 FQ15 SOCIAL EVENTS AVAIL

DISPLAY INSTRUCTIONS:

Use "Same Question Stem" display

If at FQ15a, do not display question text in brackets.
Otherwise, display question text in brackets.

Display "at {SP}'s current level of care" and "offered" as bold underlined text.

QUESTION TEXT:

SHOW CARD FQ2

{[]We are interested in the services that are available to people at {SP}'s current level of care.
Please look at this list. {}

{[]For each service, please tell me if the service is offered to people at {SP}'s level of care. If the
service is offered, please also indicate whether it is part of {SP}'s package of services provided by
{PLACE NAME from FQ5} or if there is an extra charge for it. {}

{variable text [a-i]}

RESPONSE [1] a. Meals (in common dining areas or in resident's own rooms)?

RESPONSE [2] b. Help with medications?

RESPONSE [3] c. Help with bathing and dressing?

RESPONSE [4] d. Laundry services for linens or clothing? RESPONSE [5] e. Housekeeping services?

RESPONSE [6] f. A van or shuttle to doctors or other medical care providers?
 RESPONSE [7] g. A van or shuttle to stores or events like concerts?
 RESPONSE [8] h. Recreational facilities, like swimming pools, game rooms, or tennis courts, for residents?
 RESPONSE [9] i. Organized social events and activities?

CODES

- 1 YES, SERVICE PROVIDED AS PART OF PACKAGE
- 2 YES, SERVICE PROVIDED AT AN EXYTRA CHARGE
- 3 NO, SERVICE NOIT PROVIDED
- REFUSED
- DON'T KNOW

PROGRAMMER INSTRUCTIONS:

Array the responses and Variable text columns in the panel.
 Display 'variable text' in the a-i sequence until all rows have been displayed.

FQ16PRE **FQ16PRE** NOT ON FILE

QUESTION TEXT:

These next questions are about the sources of payment for {SP}'s care.
 PRESS 1 AND ENTER TO CONTINUE

FQ16	fq4paysourc1	R4 FQ16 SP OR SP FAMILY PAYMENT
	fq4paysourc2	R4 FQ16 SOC SEC SSI PAYMENT
	fq4paysourc3	R4 FQ16 MEDICAID PAYMENT
	fq4paysourc4	R4 FQ16 MEDICARE PAYMENT
	fq4paysourc5	R4 FQ16 PRIVATE INSURANCE PAYMNT
	fq4paysourc6	R4 FQ16 OTHR GOVT PAYMENT

DISPLAY INSTRUCTIONS:

Use "Same Question Stem" display

If at FQ16a, do not display question text in brackets.

Otherwise, display question text in brackets.

If FQ6= 1 (FREE STANDING NURSING HOME) or FQ10=4 (NURSING HOME), OR FQ11=2 (NURSING HOME), display FQ16d {Medicare}.

Display dollar amounts using commas to separate zeroes.

QUESTION TEXT:

SHOW CARD FQ3

{[]In the last billing month for which you have complete payment information, what did each of these sources pay for {SP}'s care?{[]}

{[]For each one, please tell me the total amount paid by each source for this part of {SP}'s care.{[]}

ENTER DOLLAR AMOUNT

ENTER ZERO IF NO PAYMENT FROM SOURCE

{variable text [a-f]}

RESPONSE [1] a. SP OR SP'S FAMILY
 RESPONSE [2] b. SOCIAL SECURITY OR SSI
 RESPONSE [3] c. MEDICAID
 RESPONSE [4] d. MEDICARE
 RESPONSE [5] e. PRIVATE INSURANCE
 RESPONSE [6] f. OTHER GOVERNMENT SOURCE (VA, STATE, COUNTY)

ENTER NUMBER

Range
 Soft Range 0 to 26000
 REFUSED 0 to 10000
 DON'T KNOW

PROGRAMMER INSTRUCTIONS:

Array the responses and Variable text columns in the panel.
 Display 'variable text' in the a-f sequence until all rows have been displayed.

BOX FQ17 **BOX FQ17** NOT ON FILE

If DK or RF entered at FQ16 for any amount category, go to FQ19.

FQ17 **fq4totalpaym** R4 FQ17 TOTAL PAYMENT FOR CARE

DISPLAY INSTRUCTIONS:

Display dollar amounts using comas to separate zeroes.

QUESTION TEXT:

That adds up to {TOTAL AMOUNT CALCULATED FROM FQ16}
 Is that the total monthly payment for {SP}'s care?

CODES

1	YES	FQ19
2	NO	
	REFUSED	FQ19
	DON'T KNOW	FQ19

FQ18 **fq4tmnthlyamt** R4 FQ18 TOT MTHLY AMT FOR CARE

DISPLAY INSTRUCTIONS:

Display dollar amounts using comas to separate zeroes.

QUESTION TEXT:

Display dollar amounts using commas to separate zeroes.
 ENTER AMOUNT

ENTER NUMBER

Range 0 to 26000
 REFUSED
 DON'T KNOW

FQ19 **fq4primpayer** R4 FQ19 PRIMARY PAYER FOR CARE

DISPLAY INSTRUCTIONS:

If FQ6= 1 (FREE STANDING NURSING HOME) or FQ10=4 (NURSING HOME), OR FQ11=2 (NURSING HOME), display {Medicare,} and response category 4.

QUESTION TEXT:

Would you say the primary payer for {SP}'s care is {SP} or {his/her} family, Social Security, Medicaid, {Medicare,} or some other source?

CODES

1	SP/FAMILY	FQ21
2	SOCIAL SECURITY/SSI	FQ21
3	MEDICAID	FQ21
4	MEDICARE	FQ21
5	OTHER SOURCE	
	REFUSED	FQ21
	DON'T KNOW	FQ21

FQ20

fq4govsource

R4 FQ20 GOVERNMENT SOURCE

QUESTION TEXT:

Is that a government source?

CODES

1	YES
2	NO
	REFUSED
	DON'T KNOW

FQ21

FQ21

NOT ON FILE

QUESTION TEXT:

I would like to confirm that {SP}'s name is {SP'S MIDDLE NAME} {SP'S LAST NAME}. Is that correct?

CODES

1	YES	FQ22
2	NO	
	REFUSED	
	DON'T KNOW	

FQ21A

FQ21A

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display preloaded SP name in the response fields.

Display "FIRST" in bold underlined text.

Display SP first name in fill as bold underlined

QUESTION TEXT:

What is the correct spelling of {SP}'s full name?

{FIRST NAME} {MIDDLE NAME} {LAST NAME}

CORRECT FIRST NAME. CONFIRM SPELLING.

ENER TEXT

Length 25

PROGRAMMER INSTRUCTIONS:

Display FQ21a, 21b, and 21c on the same screen.

FQ21B

FQ21B

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display "MIDDLE" in bold underlined text.

Display SP middle name in fill as bold underlined

QUESTION TEXT:

What is the correct spelling of {SP}'s full name?

{FIRST NAME} {MIDDLE NAME} {LAST NAME}

CORRECT MIDDLE NAME. CONFIRM SPELLING.

PRESS ENTER IF NO MIDDLE NAME OR INITIAL

ENER TEXT

Length 25

PROGRAMMER INSTRUCTIONS:

Allow empty.

Display FQ21a, 21b, and 21c on the same screen.

FQ21C

FQ21C

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display "LAST" in bold underlined text.

Display SP last name in fill as bold underlined

QUESTION TEXT:

What is the correct spelling of {SP}'s full name?

{FIRST NAME} {MIDDLE NAME} {LAST NAME}

CORRECT LAST NAME. CONFIRM SPELLING.

ENER TEXT

Length 25

PROGRAMMER INSTRUCTIONS:

Display FQ21a, 21b, and 21c on the same screen.

Set flag to indicate SP name was updated.

FQ22

FQ22

NOT ON FILE

QUESTION TEXT:

THE SP IS LISTED AS A {MALE/FEMALE}

IF GENDER IS OBVIOUS, CODE WITHOUT ASKING

OTHERWISE ASK: Is {SP} male or female?

CODES

- 1 MALE
- 2 FEMALE

BOX FQ22A

BOX FQ22A

NOT ON FILE

Compare preloaded CMS gender of SP with FQ22 value just entered.
If they are the same, go to FQ23.
Otherwise, go to FQ22a

FQ22A

FQ22A

NOT ON FILE

QUESTION TEXT:

YOU JUST CHANGED SP'S GENDER FROMN {PRELOADED CMS GENDER MALE/FEMALE} TO {FEMALE/MALE FROM FQ22} DID YOU INTEND TO DO THAT?

CODES

- 1 YES
- 2 NO FQ22

FQ23

FQ23

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display preloaded CMS DOB in the question text.

SPELL OUT MONTH WHEN DISPLAYING {BIRTH MONTH BIRTH DAY, BIRTH YEAR}.

FORMAT AS MM/DD/YYYY WHEN DISPLAYING ({BIRTH MM/BIRTH DD/BIRTH YEAR}).

QUESTION TEXT:

I also want to confirm {SP}'s birth date is {BIRTH MONTH, BIRTH DAY, BIRTH YEAR} ({BIRTH MM/BIRTHDD/BIRTH YEAR}). Is that correct?

CODES

- 1 YES FQ26
- 2 NO

FQ24

FQ24

NOT ON FILE

DISPLAY INSTRUCTIONS:

Display preloaded CMS DOB.

QUESTION TEXT:

What is {SP}'s date of birth?

ENTER MONTH, DAY, AND YEAR (MM-DD-YYYY)

PROGRAMMER INSTRUCTIONS:

Use mask to collect DOB. Separate mm/dd/yyyy with hyphens for data entry.
MONTH range: 1-31

DAY range 1-31
YEAR range: (CURRENT YEAR-65 – FQ24 DOB).

FQ25 **FQ25** NOT ON FILE

DISPLAY INSTRUCTIONS:

COMPUTE AGE AS (CURRENT DATE – FQ24 DOB).

QUESTION TEXT:

I would like to confirm that {SP} is {CALCULATED AGE} years old today. Is that correct?

CODES

1	YES	
2	NO	FQ24
	REFUSED	
	DON'T KNOW	

FQ29 **FQ29** NOT ON FILE

QUESTION TEXT:

YOU HAVE COMPLETED THE FACILITY STAFF QUESTIONNAIRE. THANK RESPONDENT.

PRESS 1 AND ENTER TO CONTINUE

FQ30 **FQ30** NOT ON FILE

DISPLAY INSTRUCTIONS:

If (LAST INT disposition code =61 (Final NH Complete) or LAST INT disposition code =64 (Final FQ complete, SP INT NOT COMPLETE)) and CMS DODFLAG <> 1 (SP ALIVE), display "NO ADDITIONAL DATA COLLECTION REQUIRED FOR THIS CASE."

QUESTION TEXT:

{NO ADDITIONAL DATA COLLECTION REQUIRED FOR THIS CASE.}

PRESS 1 AND ENTER TO RETURN TO IMS SCREEN

PROGRAMMER INSTRUCTIONS:

If FQ8=1 (YES), FACILITY NAME = text from FQ9.

Else FACILITY NAME = text from FQ5.

Write FACILITY NAME to Management file for use in the NHATS Interview task and the IMS.

If FQ6 = 1 or [(FQ6 = 2 or 3 or 4 or 8 or 91 or RF or DK) and FQ10 = 4] or FQ11 = 2, set FACILITY TYPE flag = 1 (NURSING HOME).

Otherwise, set FACILITY TYPE flag = 2 (OTHER FACILITY).

If LAST INT final disposition code was code 61 (Final NH complete) and if FACILITY TYPE flag = 1 (NURSING HOME), set NHATS Interview Task=code 24 (FINAL NOT REQUIRED) and IRQ SP Task=code 24 (FINAL NOT REQUIRED) and set the final case status to code 61, "Complete, NH Facility".

Else if R1 final disposition code was code 64 (Final FQ complete, SP not complete), set NHATS Interview Task=code 24 (FINAL NOT REQUIRED) and IRQ SP Task=code 24 (FINAL NOT REQUIRED); set the final case status to code 61, "Complete, NH Facility" if the FACILITY TYPE flag = 1 (NURSING HOME); set the final case status to code 64 (FINAL FQ, SP INTERVIEW NOT COMPLETED) if the FACILITY TYPE flag=2

(OTHER FACILITY).

If FACILITY TYPE flag = 1 or 2, set FACILITY flag = 1 (YES).

Write FACILITY TYPE flag and FACILITY flag to Management file for use in the IMS and for use in the NHATS Interview task if the SP Interview Task=11 (READY).

Set IRQ Facility Task=code 11 (READY).

Derived Variables From Items in FQ Section	
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fq4dlocsp	R4 D FQ6 6A 10 10A FOR SAMP WGT
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